



Northwest Graphic Supply Co.

4200 East Lake Street • Minneapolis, MN 55406

www.nwgraphic.com

(612) 729-7361
(800) 221-4079
FAX (612) 729-6647
FAX (800) 544-7022

March 27, 2020

To: Our Valued Customers

Re: Covid-19 Critical Infrastructure

On March 25th, Governor Walz issued a “Stay at Home” order for Minnesota effective at 11:59 pm Friday, March 27th. This order identifies exemptions that align with the Dept. of Homeland Security CISA Guidelines to allow businesses in “critical sectors” to remain open and to continue physical operations.

Based on NAICS Industry code 4931, Northwest Graphic Supply Co. is classified as being part of a critical industry. https://mn.gov/deed/assets/naics-critical-list_tcm1045-424829.pdf. We provide products and services to many companies identified as Essential Critical Infrastructure Workforce in the following sectors:

- Critical Manufacturing
- Defense Industrial Base
- Food and Agricultural
- Government Facilities
- Health Care and Public Health

As a supplier to companies producing respirators, Covid-19 test kits, and many other vital products we will remain operational and continue to be a part of the supply chain for these critical industries during the Covid-19 pandemic.

Stay safe, and please let us know how we can help.

Sincerely,

Ben Puder
Vice President
Northwest Graphic Supply Co.



Northwest Graphic Supply Co.

4200 East Lake Street • Minneapolis, MN 55406

www.nwgraphic.com

(612) 729-7361
(800) 221-4079
FAX (612) 729-6647
FAX (800) 544-7022

March 27, 2020

To: Our Valued Customers

Re: Covid-19 **Retail policy**

Screen Printing is our passion, and we are lucky to have so many great customers. The safety and well being of our employees and customers is of utmost importance to us. Given the temporary closure of public spaces in Minnesota, we have decided to close our retail storefront to the general public. Please know we are still open for business! Below you will find some information, and temporary policy changes we are asking customers to follow:

- As of March 27, 2020 we foresee no interruptions to FedEx, UPS, or Speedee Shipments. All local deliveries will be sent via Speedee.
- For walk-in or will call customers we ask that you please call ahead and place your order over the phone, or through our website. Please also call ahead to make sure your order is ready for pick up.
- When you arrive to pick up your order please come to the door on the west side of our building (42nd Ave) that is labeled "Will Call".
- **OUR BUILDING WILL BE LOCKED TO THE PUBLIC.** When you arrive please call 612-729-7361 to let us know you are here for pick up, and we will bring your order out to you.

Let's help each other by taking these simple steps to stop the spread, and stay healthy. Please check back or feel free to call us for updates since the situation is changing quickly.

Northwest Graphic Supply Co.